

*Submit by Oct. 1
of each year*

Stephen F. Austin State University Alumni Association Outstanding Chapter Fundraiser Award

Criteria

To be considered for the award, the Chapter/event must:

- Be a legitimate fundraising event sponsored by the Chapter within 12 months leading up to the nomination deadline
- Submit net earnings that determine the amount of funds raised and accurate documentation (expense receipts, deposits, or other financial paperwork) submitted with the nomination
- Donate the event's net earning to the scholarship of the choice within three months of the event date. The Chapter may choose to make its official donation to the SFA Alumni Association during Homecoming of the award year rather than prior to the nomination deadline. However, the SFA Alumni Association must received written notification of the total amount expected to donate at Homecoming within the three month period of the event
- Be in good standing of the SFA Alumni Association

History of the Award

The Outstanding Chapter Fundraiser Award was established in 2003. The award honors a specific Chapter fundraiser that has made significant contributions to alumni, students and friends of SFASU and the SFA Alumni Association.

Nomination Procedure

Any member of the SFASU Alumni Association Chapter program who wishes to nominate a Chapter fundraiser for this award should submit a completed nomination form. Nominations must be received by the SFA Alumni Association no later than October 1 of the year in which the award is to be made. Nominations received after the announcement deadline will be considered ineligible.

Selection Procedure

Members of the Selection Committee are members of the Alumni Association Board of Directors. The Selection Committee will recommend the Board Development committee confer the award each year to at least one recipient, except by the approval of the majority of the board. Nominees selected for the award must be approved by a two-thirds vote of the Selection Committee. The Executive Director of the SFA Alumni Association shall be charged with accepting, filing, and presenting all bona fide nominations.

Awards Recognition Procedure

This award is to be granted annually at Homecoming during Lumberjack Bash or at a place and time to be determined by the SFA Alumni Board of Directors. The traditional symbol of the award is an appropriate monetary award (up to \$500, depending on the current year returns) added to the Chapter's scholarship. A framed certificate will be presented to the chapter during the ceremony at Lumberjack Bash. The Chapter also will receive recognition in Sawdust and on the SFA Alumni Association website.

Revised November 2007

Stephen F. Austin State University Alumni Association
**Outstanding Chapter Fundraiser Award
Nomination Form**

**Deadline:
October 1**

Return to
SFA Alumni Association
PO Box 6096-SFA Station
Nacogdoches, TX 76962

Please type or print clearly. Only completed forms will be considered.

Chapter Name _____

Name & Date of Fundraising Event _____

Cost of Event: _____ **Net Earnings:** _____

Date Earnings Donated to the Alumni Association: _____

Event Description _____

Use of Outside Services? _____

Objectives: _____

Results: _____

Chapter President/Contact Name _____
First *Last*

Address _____ **City** _____ **State** _____ **ZIP** _____

Home Phone (____) _____ **Office Phone** (____) _____

Email _____

Nominated by: (Name) _____ **Date Submitted** _____

Home Address _____ **City** _____ **State** _____ **ZIP** _____

Daytime Phone (____) _____ **Evening Phone** (____) _____

Email _____